

Waddington Parish Council

Clerk: Mrs Carol Baird
4 Park Avenue
Clitheroe
Lancashire
BB7 2HW
Tel: 07581 187615
Email: parishclerk@waddington.website

Local Government Act 1972

Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 8th November 2021 at 7:30pm at St Helen's Church vestry.



C. Baird (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

ALL ATTENDEES ARE ASKED TO TAKE A LATERAL FLOW TEST 12HRS BEFORE ATTENDING. A COVID secure venue risk assessment has been conducted. All attendees are requested to wear a face mask on attendance, unless exempt, and to only remove masks when seated at least 2 metres from another. You may choose to wear a mask throughout the meeting.

1. Introduction and Election of Chair	
<i>As the Chair resigned after the last meeting, a new Chair is to be elected as the first point of business. The newly elected Chair will take the meeting from this point onwards.</i>	
<i>Chair to welcome Councillors and members of the public.</i>	
2. Attendance and Apologies	
<i>To note attendance and to receive and approve apologies for absence.</i>	
3. Declarations of interest	
<i>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</i>	
4. Public Participation (max 5 mins per person)	
<i>To adjourn and hear from members of the public wishing to speak at the meeting (non-residents of Waddington to be heard at the discretion of the Chair).</i>	
5. Minutes of previous Meeting	
<i>To resolve to confirm accuracy of the Minutes of Waddington Parish Council meeting held on Monday 11th October 21 - to be signed off by the Chair.</i>	Draft minutes of meeting 11/10/21
6. Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
<i>None.</i>	

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7. Division of Tasks between WPC Councillors	
<i>To receive nominations of Councillors to take the lead on the following topics: Haweswater Aqueduct Resilience Programme (HARP) Speed Indicator Device (Spiid) – monitoring and maintaining Defibrillators – monitoring and maintaining</i>	
8. Haweswater Aqueduct Resilience Programme (HARP)	
<i>To receive and note a verbal update on HARP by Cllr Rattigan.</i>	
9. Updates from Committees	
<i>Personnel Committee – first meeting to take place in November 2021. Finance Committee – to receive and note the Finance Committee report prepared by Cllr Rattigan, including a proposed budget for 2022/3 and a proposed Precept for 2022/3. Budget and Precept to be voted upon. Thrive Grant application – update by Cllr Rattigan. Harold and Alice Bridges Charity application – update by Cllr Rattigan. To receive/note and vote on a request by Cllr Rattigan to subscribe to the ICO to fulfil GDPR requirements for WPC.</i>	<i>Report and Budget and Precept calculation circulated</i>
10. Monthly Financial Reporting	
<i>To receive and note the monthly report prepared and circulated by the Responsible Financial Officer, Mrs Baird.</i>	<i>Monthly report circulated</i>
11. Council's Policy Documents	
<i>To receive/note and approve/adopt a new Code of Conduct Policy</i>	<i>Revised Code of Conduct Policy circulated</i>
12. Allotments	
<i>To receive a brief verbal update from Cllrs Rattigan and Sullivan on the progress of a new WPC tenancy agreement with landowners Waddington Hospital Trust. This new agreement to be co-ordinated by John Pallister Land Agents.</i>	
13. Preparations for the Queen's Platinum Jubilee 2-5th June 2022	
<i>To invite a Councillor to volunteer to work with the Clerk on village plans including consulting Parishioners for celebrating the Queen's Platinum Jubilee.</i>	

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14. Planning Applications	
<p>3/2021/0566 - 30/09/2021 Twitter Bridge Farm Barn Twitter Bridge Farm Twitter Lane Waddington BB7 3LG. Proposal to block off an existing farm gateway and hedge. Provide a new field access approx 20m from the existing, to include an area of hard standing with gateway. This proposal is following planning permission granted (3/2018/0750). Applications for full consent.</p> <p>3/2021/1073 - 20/10/2021 T1 - Ash Tree to be felled due to Ash Die back. T2 – Conifer to be felled due to size impacting on property West End Lodge. T3 - Conifer to be felled due to size. Application for tree works in a conservation area. St Helen's Church Twitter Lane Waddington BB7 3HS</p>	<i>Circulated to Cllrs between meetings for comment</i>
15. Partnership Meetings	
<i>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</i>	
16. Matters brought forward by Cllrs & Clerk as INFORMATION only	
<p><i>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</i></p> <ul style="list-style-type: none"> - Cllr Rattigan – verbal update on the Country Kitchen Café. - Clerk – introduction of the Lancashire Constabulary Taskforce. 	
17. Next Meeting dates	
<p><i>To consider and approve the following dates and venue:</i></p> <p><i>16.1 Agenda items and Reports for December meeting to be submitted to Clerk – by midday Monday 6th December.</i></p> <p><i>16.2 Next meeting to take place Monday 13th December 2021 venue tbc.</i></p>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at www.waddington.website